

# WASHINGTON PARISH COUNCIL



Clerk to the Council  
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## Finance Committee Meeting

**MINUTES** of the Finance Committee Meeting held on 20th April 2015

**PRESENT:** Cllrs Beglan, Britt (Chairman), Heeley, Horwood and Turley

**ALSO:** Clerk to the Council Miss Petrina Kingham

**Members of the public:** 0

**Absent:** 0

**Cllr Britt opened the Meeting at 20:51**

**1. To consider accepting apologies for absence**

There were no absences

**2. To record declarations of interest from members in any item to be discussed and agree dispensations**

None declared

**3. To approve the Minutes of the last Finance Committee meeting of 15th December 2014**

The Minutes of the Meeting of 15th December 2014 were agreed and duly signed by the Chairman.

**4. To Receive, Review and Recommend the Financial Report for Year Ending 31st March 2015**

The financial report was **AGREED**. The Clerk was asked to look at the projected expenditure for 2015 - 16 with a view to a sum of money being invested in a high interest account.

**5. To Receive and Review the Annual Return (unaudited) and Note any Variations**

The Clerk explained the variations. She was concerned over a historical discrepancy that had been carried forward for the last two years (amounting to £1.00) and the Asset Register figure which had also been carried forward but undervalued the historical value of the Council's assets. The Clerk had entered the correct figure and would seek advice from the internal auditor on both matters. At no point had the Council's assets been under-insured. The Clerk was asked to amend the insured value of the Washington Village Sign to £1,000.00.

**6. To Receive Review and Recommend the amended Financial and Non-Financial Risk Assessments**

The Clerk had updated the Financial and Non-Financial Risk Assessments on the advice of the internal auditor. After one amendment the Committee **AGREED** both assessments.

**7. To Receive Review and Recommend the Washington Parish Council Asset Register**

The Committee reviewed the Asset Register and with the amendment to insurance cover as above **AGREED** to **RECOMMEND** the Register.

The Meeting Closed at 21:30

Signed.....

Dated.....

**Chairman**