

# WASHINGTON PARISH COUNCIL



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## Planning & Transport Committee Meeting

**MINUTES** of the Planning & Transport Committee Meeting held on 17<sup>th</sup> July 2023 at Washington Village Hall (Doré Room)

**PRESENT:** Cllr B Hanvey, Cllr P Heeley, Cllr T Keech, Cllr A Lisher (Chairman), Cllr J Luckin.

**ALSO:** Clerk to the Council Ms Z Savill

**MEMBERS OF THE PUBLIC:** 0

**ABSENT:** Cllr J Thomas

The meeting was opened by the Chairman at 7:00pm.

**PT/7/23/17 To Receive and Approve apologies for absence.**  
The Committee **RESOLVED** to **ACCEPT** apologies from Cllr J Thomas

**PT/7/23/18 To Receive Declarations of Interest and requests for Dispensation.**  
None received.

**PT/7/23/19 To Approve the Minutes of the last meeting on 19<sup>th</sup> June 2023**  
The Committee **RESOLVED** that the minutes of the meeting on 19<sup>th</sup> June 2023 were a correct record and were duly signed by the Chairman.

**PT/7/23/20 Public Speaking**  
None present.

**PT/7/23/21 Outstanding Actions and Matters Arising from the last meeting**  
The following were noted:

Action	Progress
PT Committee (19 <sup>th</sup> June 2023) agreed location in Rock Road for Speed Activation Device in Rock Road recommended by Highways Authority. Clerk to confirm with the Highways Authority Assistant Area Manager	Actioned. Notice of licence application published the PC website and displayed at Rock Road site. Decision 3 <sup>rd</sup> August 2023
PT Committee (19 <sup>th</sup> June 2023) agreed location in London Road for Speed	Actioned. See above. Assistant Area Highways Manager has advised that

Activation Device recommended by the Highways Authority. Clerk to notify the Highways Authority Assistant Area Manager and to request yellow-backed 30mph signage as an additional traffic calming measure.	the proposed signage does not meet criteria for Highways Authority. This was tabled for discussion on the PT meeting agenda for at the PT meeting 17 <sup>th</sup> July.
Hatchings proposed outside the Allotment gate to address parking obstruction issues. To be scheduled by the Highways Authority.	Completed. Hatchings in place. The clerk thanked the Highways Authority. Thanks also received from Allotment Stewards.
To write to the Highways and Transport Cabinet Member at WSCC about the parking issues in The Street. Clerk to action.	Actioned. Response pending from WSCC.

**PT/7/23/22**    **To Consider consultation responses to planning applications in the parish DC/23/1193 – High Mead Hampers Lane Storrington West Sussex**  
*Removal of existing sunroom and erection of a single storey rear extension. Erection of 2no first floor side extensions, including extension of loft, installation of 1no roof dormer and replacement of 1no rooflight. Erection of a single storey rear extension to existing garage.*  
 The Committee discussed this application. It was noted that there were no published objections from neighbours or apparent privacy issues, and that the proposals accorded with Heath Common Design Statement. **RESOLVED** to make **NO OBJECTION**.

**PT/7/23/23**    **To Report on any Planning Compliance and Enforcement cases**

- **Longbury Hill Wood: Breach of Condition Notice served 6<sup>th</sup> June 2023 in relation to Condition 7 of application DC/17/2117 (amended on appeal)**  
 It was noted that the compliance period for the notice had expired the previous week and the gate to the woodland had been removed. Some members commented on the ‘temporary’ appearance of the fencing in place of the gate, the apparent continued existence of the hardstanding, and whether detailed plans of the landscaping scheme had been provided in accordance with the planning condition DC/17/2117.  
 Following a discussion, the Committee **RESOLVED** to raise these matters with HDC Compliance Officers and to request to see the landscaping scheme. Clerk to action.

**PT/7/23/24**    **Planning Decisions: To Receive and Report on decisions of significant applications in the parish**  
 None reported.

**PT/7/23/25**    **Appeals: To Receive and Report on appeals of significant application decisions**  
 None reported

**PT/7/23/26**    **Planning & Transport Issues: To Receive and Discuss concerns about pedestrian safety on the A283 Washington Road outside Washington Cottages.**  
 Cllr Keech declared an interest in the following item as a Trustee for the Annie Bertha Lloyd Trust which manages the alms houses at Washington Cottages. Councillors noted concerns in a letter from the Trust’s Chairman that the

volume and speeds of traffic on the already busy A283 Storrington Road had become too dangerous for the vulnerable residents of the cottages to cross. This was impacting their mobility and limiting access to local services and for visitors. The charity reported several accidents and near misses, and sought the Parish Council's help in pushing for solutions by WSCC as a matter of urgency. Members discussed this, noting that local WSCC Cllr Paul Marshall had reported at the Annual Parish Meeting in March of planned improvements to the A24 and the roundabout in the parish. The Committee **RESOLVED** to raise the concerns with WSCC's Cabinet Member for Transport & Highways and Cllr Marshall, and to enquire if the planned improvements will be taking these into consideration. Clerk to action.

**PT/7/23/27**

**To Discuss Planning & Transport Issues: To Consider and Recommend quotations for a 'Speed Indicator Device' in London Road and Rock Road.**

Members considered quotations totalling £10,905.97 from Elan City UK and Coadman Contractors to supply and install a double speed indicator device in Rock Road near Gorse Bank Close and one device in London Road near Frankland Mead, Washington. The Chairman read out the details of each quotation which were previously circulated. Funding was earmarked from the Parish Council's available Community Infrastructure Levy and S106 monies. It was noted that HDC confirmed that the projects were suitable for the funding. Both locations were recommended by the Highways Authority which also approved the specifications of the devices. Notices to licence the devices had been displayed at both locations and on the Parish Council's website, inviting consultation feedback from the public. Following a discussion, the Committee **RESOLVED** to recommend the quotations for approval by the Council at the next meeting on Monday 7<sup>th</sup> August 2023.

**PT/7/23/28**

**To Discuss Planning & Transport Issues: To Consider advice from the Highways Authority on the Committee's request for yellow-backed 30mph signage on London Road and the Bostal**

Members considered recent advice from the local WSCC Traffic Engineer about the Committee's previous request for yellow-backed 30mph signage to make them more visible for traffic leaving and entering the village. It was noted that the change is only ordered should there be a definitive safety issue or the signs are not easily seen due to surrounding encroaching vegetation. The Committee expressed disappointment, pointing out the number of examples of similar signage in the area where visibility was arguably better. A Member commented that the Assistant Area Highways Manager had agreed at a recent site meeting that the 30mph signage by Stocks Mead was small and the sharp reduction in distance between the national speed limit and 30mph was not adequate and should be addressed. It was noted that this was not least due to the access required for all users of the South Downs Way path. Following a discussion, the Committee **RESOLVED** to request that WSCC Highways Authority reviews the request and to reconsider the change of signage for both ends of the village. Clerk to action.

**PT/7/23/29**

**To Receive Items for the next Planning and Transport Meeting Agenda**

**PT/7/23/30**

**Date and Time of next meetings**

The Committee **RESOLVED** that the next Planning & Transport Meeting on 21<sup>st</sup> August, 7:00pm is cancelled unless there is important business to transact.

**Parish Council Meeting: Monday 7<sup>th</sup> August 2023, 7:30pm**

The Chairman closed the meeting at 7:47pm

Signed....

