

WASHINGTON PARISH COUNCIL



Clerk to the Council
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WASHINGTON PARISH COUNCIL MEETING

MINUTES of the proceedings of the monthly meeting of Washington Parish Council held on Monday 5th October 2015.

PRESENT: Cllr C Beglan, Cllr Britt, Cllr T Cook, Cllr P Heeley, Cllr A Lisher, Cllr Milner-Gulland, and Cllr D Whyberd.

IN ATTENDANCE: Cllr Dawe (HDC) and Cllr Circus (WSCC)

ALSO: Clerk to the Council Gina Condie.

MEMBERS OF THE PUBLIC: 1 - Rick Goring

ABSENT: Cllr Muddle

Cllr Heeley opened the meeting at 19.30 hours

17.46 Apologies for Absence and Chairman's Announcements

Apologies received from: Cllr Thomas (holiday), Cllr Newman (family event), and Cllr Doré (no electrical power in village).

17.47 Declarations of Interest from members in any item to be discussed and agree Dispensations

None received.

17.48 To approve the Minutes of the last Parish Council meeting held on 7th September 2015

The Draft minutes of the meetings had been circulated to Councillors and published on the Parish Website. Councillor's **RESOLVED (96)** that the Chairman could sign the minutes as a true record of the meeting which took place on 7th September and the minutes were duly signed by the chairman.

17.49 Public Questions

Stars consultation

Cllr Circus spoke regarding the STARS consultation meeting which Jeremy Hunt (WSCC Cabinet Member for Education & Skills) had attended. He strongly expressed that there has been no forward decision making or proposals to close Rydon School and that all members of Chanctonbury CLC were against closure. He also suggested that the behaviour of some major stakeholders in spreading unfounded rumours had not been helpful. Cllr Beglan, who had also attended the meeting, expressed the opinion that she didn't think that peoples' fears were ungrounded and that somewhere the rumour of closure had got off the ground. She also expressed her disappointment that the Head of Rydon was unable to respond to some negative comments which she felt were made by Mr Hunt. Cllr Circus commented that the County Council want to do the right thing and reach the right conclusion, and that this would not please all parties.

Wiston Estate

Rick Goring was welcomed to the meeting by the Chairman, and gave a brief overview of development 'proposals' on Wiston Estate. He highlighted the proposals for the development of the winery on North Farm, conversion of some buildings for commercial and light industrial use, and opening the winery to the public which would involve the engagement of business and tourists. Mr Goring also mentioned that the plan was to apply for a new road, and that ultimately there would be rejuvenation across the whole site. Cllr Britt expressed her excitement at the proposals and Cllr Heeley commented that the Council would look forward to seeing the planning application.

Doctor's Surgeries

Cllr Dawe spoke regarding the meeting he attended concerning the Glebe Field (in Storrington) and the future of the Dr's surgeries. A plan had been put forward to include the building of 35 new homes on Glebe fields. He expressed several points mainly that: It is not HDC's responsibility to fund medical facilities, the plan being put forward is contrary to the Neighbourhood Plan, and, the Diocese should release the covenant on the surgery building. Cllr Heeley stated that a deviation from the Neighbourhood Plan must not take place, and Cllr Beglan expressed the opinion that a long sighted (not short term) solution to the problem should be sought.

17.50 To Report on Matters Arising from the previous minutes

17.50.1 To receive, review, and discuss the proposal of a mobile skate park

The clerk has been in contact with HDC and been informed that 'Horsham Matters' are in the process of purchasing a new mobile skate park. It was suggested that the Parish provide a 'taster' session. The park would be set up in the MUGA but it would have to be cancelled if wet. The cost would be approximately £20 for the hire of the equipment, and then £30 per hour to man it (needs 2 people), although there is the possibility/option of training parents. The suggestion is that the 'taster' session is in half term, and then 6-8 sessions arranged from this date if the 'taster session' is successful.

The Council **RESOLVED to AGREE (97)** to holding a taster session in February half term.

17.50.2 To receive and review the proposal put forward by Cllr Newman with regards to delivery of the Parish Newsletter.

Cllr Newman suggested that he has a contact in the Parish who would deliver in the Village for £20, but the Council would still need to find someone to deliver in Heath Common.

Cllr Belgan thought that she might have a contact for Heath Common and it was **AGREED (98)** that these contacts should be pursued as a means of delivery of the newsletter.

17.50.3 To discuss, and agree the site for the 'lost' bus shelter.

WSCC (Ian Patrick) has confirmed that compensation for this bus shelter can only be in the form of another bus shelter and CANNOT be allocated to any other project (i.e. VAS). A decision needs to be agreed on the site of the 'lost' shelter, or whether not to go ahead with this. The Council has up until the end of this Financial Year to claim.

Cllr Heeley expressed that there was no pressing need for a 'bus shelter'. Councillors raised concerns that as this was Parish property they shouldn't be forced to accept that appropriating another shelter is the only means of compensation. Cllr Circus agreed to support the Council in pursuing other means of compensation, and the clerk was asked to email him with details.

17.50.4 To discuss the implications on the VAS project of the WSCC review of 'prioritisation of schemes' and to review the maintenance contract.

WSCC are reviewing how their capital funding schemes are prioritised. 'If this scheme is included in the Capital Programme which will be considered by the WSCC Cabinet later this year then the scheme is likely to be identified for delivery in the 2016 /17 financial year, meaning that the scheme would be delivered in or after April 2016'. Exert from email received from Cali Sparks.

The Council expressed their sincere disappointment at there being no guarantee that the project would be included in the WSCC funding scheme, and, that if delivered it would not be until 2016/7. Cllr Heeley commented that he had sent a timeline of correspondence regarding this project to Cllr Circus. Cllr Circus agreed that he fully supported this project and the clerk was asked to send the latest correspondence to him so that he could pursue the matter.

17.51 To consider Planning Applications and discuss Transport issues

17.51.1 Applications:

DC/15/2032 Barton Lodge, Hampers Lane, Storrington, Pulborough. Demolition of conservatory and erection of single storey rear extension.

The Council AGREED that they had NO OBJECTION to this application

DC/15/1859 Woodsmoke Bracken Close Storrington Pulborough. Erection of a blind dormer at the north east elevation, two roof lights to the northwest elevation and change of hipped roof to a gable end.

Cllr Heeley explained that this application was removed from previous Planning & Transport agenda as dimensions had not been included in the application. Subsequently some measurements had been included in the application but were difficult to review without paper records.

The Council unanimously AGREE TO OBJECT to this application on the grounds of 'loss of amenity' to the neighbouring property.

DC/15/1995 Bax Close Erection of 35 two storey dwellings comprising 8 x 2 bed, 12 x 3 bed, 12 x 4 bed, 3 x 5 bed with associated access works, associated infrastructure works, including a pumping station, landscaping and open space.

The Council AGREED TO OBJECT to this application on the same grounds as rejection of the previous application (DC/15/0107).

17.51.2 Enforcement

None received

17.51.3 Appeals

None received

17.51.4 Decision notices

Application Number: DC/15/1737

Site: Old Clayton Boarding Kennels Storrington Road Washington Pulborough West Sussex RH20 4AG

Description: Outline planning permission for demolition of the existing kennels and cattery, associated buildings and structures including three of the four existing residential dwellings with Old Clayton retained and redevelopment of the site to provide up to 41 dwellings

Date of Decision: 17/09/2015

Decision: Application Refused

WPC response: AGREED to STRONGLY OBJECT to the proposals

Application Number: DC/15/1417

Site: Bucks Place Rock Road Washington Pulborough West Sussex RH20 3BQ

Description: Erection of a two-storey side extension and associated alterations and erection of proposed four-bay garage

Decision: Application Permitted
 Date of Decision: 18/09/2015
 WPC response: AGREED to NO OBJECTION to the proposals

Application No: WSCC/016/15/WS
 Proposal: Variation to Conditions 2 and 20 of Planning Permission WSCC/017/09/WS in respect of the final restoration of the site.
 Location: Windmill Landfill Site, The Hollow, Rock Road, Washington, West Sussex, RH20 3DA
 Decision: Planning permission has been granted
 WPC response: STRONGLY OBJECTED

17.52 Transport issues:

None received.

17.53. To Receive Year to Date Reconciled Payments, Receipts, and Approve Purchases

The reconciled bank statement showing transactions between 30.07.2015 and 25.08.2015, accounting year to date statement, invoice and purchase order summary were circulated to Councillors on 30/09/2015.

Councillors **RESOLVED TO AGREE** (99) the financial reports as follows:

Outstanding purchase orders - £1,484.50
 Outstanding invoices - £0.00
 Reconciled Bank Balance - £ 61,449.80

VAT

No pending reclaims

PAYE and NICs

Quarter 2 Employer Payment £429.75

Clerks Salary (cheque numbers) 2219 (£1019.42) & 2224 (expenses £36.63)

September Payment (gross)	£ 1120.43
LESS	£
Tax	£ 47.20
NI	£ 53.81
Net Payment	£ 1019.42
Expenses	
Mileage (0.45 ppm) miles	£ 12.15
Electricity	£ 10.00
Phone	£ 8.00
Stamps	£ 6.48
Total Expenses	£ 36.63
Total Payment (September 2015)	£ 1056.05

Expenses

Councillors **RESOLVED TO AGREE** (100) the Clerks salary and expenses for 1056.05

Councillors **RESOLVED TO AGREE** (101) Cllr Heeley's expenses for £13.50 (attending & speaking at HDC Committee Meeting)

Quarterly Budget Review

Details were circulated to Councillors on 30.09.2015. The clerk explained that the variance between receipts and purchases shows -9,781 (i.e. payments are greater). However this does not take into account the receipt of the precept of £18+k and cleansing grant of £887.

17.54 Other

Discuss, review and agree the internal auditor.

The internal audit 2014/5 was provided by Peter J Consultants. The Council **AGREED (102)** to use the same auditor for 2015/6 as long as the cost was reasonable and in line with the previous year.

17.54. Parish council issues and maintenance

To discuss the proposal that Cllr Newman sell the 300 copies of the 'The Washington Story' book (which belong to the Council) and that the proceeds are distributed equally amongst the Parish, Washington Village Hall, and Cllr Newman.

Cllr Britt disagreed with this proposal on the grounds that it would be deemed as a 'Councillor' accepting money. After discussion it was agreed that the clerk would contact SLCC for further clarification on the law.

17.55 Further reports from Councillors

None received.

17.56. Reports and Recommendations for Consideration by Council from Committee Meetings on 17th August

17.56.1 Personnel Committee

To discuss and agree the Disciplinary & Grievance Policy, and, The Dignity at Work Policy.

*The internal auditor had previously noted that the Council **should** have these 2 policies in place.*

The Council **RESOLVED to AGREE (103)** these 2 policies.

17.56.2 Open Spaces, Recreation and Allotments & Footpaths Committee

To discuss and review the children's playground proposals.

Cllr Muddle and Cllr Newman were not present at the meeting and it was agreed to add this item (with the inclusion of all costings) to the Agenda for the next Full Council Meeting.

17.56.3 Planning and Transport Committee Meeting

No recommendations.

17.57. To receive reports on meetings and notice of forthcoming meetings

Meeting with Rick Goring at Wiston Estate - Cllr Heeley provided an update and confirmed that 5 members of the Council had attended. An outline plan for the future use of Rock Common Quarry had been presented, involving the creation of a Countryside Centre with "eco lodge" style accommodations. The focus would be on nature, wildlife, fishing and countryside pursuits as well as the nearby developing winery. It was stated that the new centre would help fulfil the identified need for appropriate accommodation within the National Park area, and to focus on its attributes. Attendees were encouraged by the proposals, subject to more information on parameters, number of lodges, and traffic impact assessment.

Windmill Landfill, WSCC/016/15/|WS Committee Meeting - Cllr Britt provided an update and highlighted that whilst the application was approved, more vegetation planting would have to take place.

Chantry Lane Proposals Meeting with HDC - Cllr Britt updated the Council with details of the proposal, and stressed that whilst the meeting was interesting, the Neighbourhood Plan does not cover industrial proposals put forward by Steve Dudman.

Country Park Meeting arranged with NT/Barratt's on the 15th September 2015 - update had been circulated by Cllr Heeley.

Development South Meeting - 15th September 2015 - update had been circulated by Cllr Heeley.

17.58. Items for press release

None

17.59. Correspondence Received

To discuss and complete the Community Resistance Questionnaire

This was duly completed at the meeting.

To discuss and complete the Cycling Strategy Questionnaire

This was duly completed at the meeting.

17.60. Clerk's report

The clerk has spoken to Angela Redman at WSCC regarding the Washington roundabout sponsored sign. She has informed the clerk that there is potentially a new sponsor for the roundabout and she will keep the Parish informed.

The clerk had emailed Cllr Circus with regards to Highways issues, in response to his request. Washington issues which were asked to be raised at the meeting were:

Footpaths - verge not cut along A283

Millford Grange - bus shelter and height of lights

Update on 'blind' sign - rock road/hampers lane

Asked for his support of traffic census on 'Old London' road

The clerk has emailed WSCC to ask for information with regards to 'speed loops' which Cllr Circus has confirmed will cost £250.

Annual Return - notification of completion of limited assurance review year ending 31st March 15 has been received from PKF. 'Right to inspect' notice period is minimum of 14 days - this will be displayed on the website and notice boards

Vipers football teams will no longer be using the Washington MUGA/Football pitches and expressed their thanks to the Parish Council. Ashington U15's team have asked to use the pitch and the clerk has confirmed that they can do so.

Danny Flynn mentioned that there had been a group of metal detectors on the Recreation Ground on the evening of 30th September. The clerk asked the Council if there had been any history of this, and stated that the group should have asked for permission. No Councillors knew of any history.

Broken springer in children's playground - the clerk has asked George Fielder to make this safe. She has phoned the insurance company, sent photos and asked for a quote from HAGS.

First extension graveyard response from DAC - they have recommended that work is carried out. Further forms need to be completed. The clerk has asked for clarification from the DAC and is awaiting a response.

The clerk asked the Councillors to start thinking about articles for the Newsletter. It was agreed that copy date would be the 21st November.

Councillors **NOTED** the following reports

Freedom of Information/Data Protection Requests Received

None received.

Compliments and Complaints

None received.

Governance and Accountability

Holidays

Training

17.61. To receive items for the next agenda

Housing of silver cups - update from Cllr Newman regarding the potential of the Frankland Arms housing them.

17.62. Date and Time of next Meetings

Committees - 19th October 2015

Full Council – 2nd November 2015

The Meeting Closed at 21.28 hours

Signed.....

Dated.....