

# WASHINGTON PARISH COUNCIL



Clerk to the Council  
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## WASHINGTON PARISH COUNCIL MEETING

**MINUTES** of the proceedings of the monthly meeting of Washington Parish Council held on Monday 2nd November 2015.

**PRESENT:** Cllr C Beglan, Cllr Britt, Cllr T Cook, Cllr Doré, Cllr P Heeley, Cllr A Lisher, Cllr Milner-Gulland, Cllr Newman, Cllr R Thomas and Cllr D Whyberd.

**IN ATTENDANCE:** Cllr Marshall (HDC)

**ALSO:** Clerk to the Council Gina Condie.

**MEMBERS OF THE PUBLIC:** Alan Brien (Chairman of Governors Rydon Community College)

**ABSENT:** Cllr Muddle

**Cllr Heeley opened the meeting at 19.30 hours**

### **17.63 Apologies for Absence and Chairman's Announcements**

No apologies received.

The Chairman announced that he had received the resignation of the clerk.

### **17.64 Declarations of Interest from members in any item to be discussed and agree Dispensations**

None received.

### **17.65 To approve the Minutes of the last Parish Council meeting held on 5th October 2015**

The Draft minutes of the meetings had been circulated to Councillors and published on the Parish Website. Councillor's **RESOLVED** (104) that the Chairman could sign the minutes as a true record of the meeting which took place on 3rd August and the minutes were duly signed by the chairman.

### **17.66 Public Questions**

Cllr Heeley welcomed Cllr Marshall and Alan Brien to the meeting.

Mr Brien spoke at length on the future of Rydon Community College, as Chairman of the Governors. Firstly, he expressed his thanks to the Parish Council for their support. He then explained his reason for sending a letter to households in the area - this being that the governors and school wanted to get a true account from the community as they felt that online consultation was open to abuse. Of the responses received over 1000 supported Rydon being a secondary school. He also expressed the opinion that Jeremy Hunt had dismissed this letter as being a petition, and that the County Council were not supporting the community. He was 'disgusted' with the latter and expressed the opinion that there is a major problem with County Councillors on this issue.

Mr Brien explained that as the consultation period had ended it was up to Jeremy Hunt to come up with specific proposals, but he felt that the Conservatives were trying to limit family choice. So far all discussions had been geared towards Rydon becoming a 2 year school, which Mr Brien stressed he would fight strenuously. He also stated that Washington parents had expressed to him that they wanted the full story, and that he was prepared to spend time ensuring this happened.

Cllr Britt expressed her support for the Governors, but felt that a joint approach between the schools would be more beneficial. Cllr Beglan explained that she had been present at the last STARS meeting, and didn't think it was appropriate that the schools should be taking a dig at each other. She also expressed that the overwhelming view in the neighbourhood plan had been one of 'parental choice'.

Cllr Newman commented that he thought the process had been a shambles and that the Head of Rydon was being made a scapegoat.

Cllr Heeley ended the discussion thanking Mr Brien for his contribution.

### **17.67 To Report on Matters Arising from the previous minutes**

#### *17.67.1 To discuss Cllr Circus's comments regarding the bus shelter and VAS funding.*

Cllr Circus had suggested that he could support the Parish in trying to link a financial sum relating to the "lost" bus shelter to the VAS project but only in this financial year. The Council has been informed by WSCC that previously agreed s106 monies for the VAS project cannot now be considered until next financial year. Cllr Circus also suggested that WPC might contact another Parish and determine whether they require a bus shelter.

Cllr Heeley outlined the current position with regards to the VAS and the bus shelter. A discussion then took place as to whether to pursue getting funds, or, a bus shelter. The councillors AGREED (105) that they would ask Cllr Circus to pursue getting a financial sum of £7417 (equivalent to the S106 amount) linked to the VAS project within this financial year.

#### *17.67.2 To discuss and agree the housing of the silver cups.*

The clerk has previously been in contact with Rob Gerig who indicated that the cups could be housed in the Dore Room at the village hall. Cllr Newman has also been in contact with Paul, manager at the 'Frankland Arms' who has confirmed that the cups could be housed in the pub.

After discussion it was AGREED (106) that the clerk contact the Paul at the 'Frankland Arms' to discuss the housing of the cups in the pub on an 'extended loan' basis.

#### *17.67.3 To discuss and agree any proposals for the disposal of the 'Washington Story' books.*

The clerk had been in contact with the SLCC who confirmed that a Councillor cannot take proceeds from the sale of these books.

Discussions took place around other ways of disposing of the books. It was AGREED (107) that the 'Frankland Arms' and the 'Village Larder' would be approached with regards to selling the books at a reduced price of £3 each. Proceeds could be split equally between the vendor and the Council. Cllr Britt to contact the pub, and Cllr Heeley the Village Larder.

### **17.68 To consider Planning Applications and discuss Transport issues**

#### **17.68.1 Applications**

*SDNP/15/05163 13 Chanctonbury Close, Washington. Single Storey Rear Extension.*

Cllr Britt explained that this was a 'trimmed down' version of the previous application which the Council had not objected to. The Council AGREED that they had NO OBJECTION to this application.

*DC/15/2366 Rowan Cottage Thakeham Copse Storrington Pulborough West Sussex RH20 3JW. Fell 5 x Oak Trees and 1 x Silver Birch, Surgery to 4 x Oak Trees, 2 x Silver Birch, 1 x Sweet Chestnut, 2 x Scots Pine (Tree Preservation Order).*

Cllr Beglan explained she had visited the applicant and the property. The mature trees were to be maintained, but the self-seeded trees to be felled. The Council AGREED that they had NO OBJECTION to this application.

*DC/15/2320 Laneside Veras Walk Storrington Pulborough West Sussex RH20 3JF.*

*Non Material Amendment, demolition of a 2 bedroom detached bungalow and garage, and the construction of a replacement 3 bedroom detached dwelling and car port DC/14/1937, to increase the window depth on the East and West Facing Elevations.*

The Council AGREED that they had NO OBJECTION to this application, on the understanding as there is no material impact on adjacent properties.

#### 17.68.2 Enforcement

None received

#### 17.68.3 Appeals

Application Number: DC/15/0698

Site: Lupin Cottage, Hamper's Lane,

Description: Retrospective two storey rear extension and raising of roof for first floor.

Decision: HDC Refused

Date appear lodged: 10th October 2015

WPC: Strongly objected

Application Number: DC/14/0921

Site: Old Clayton Boarding Kennels, Storrington Road, Washington, Pulborough

Description: Outline planning permission for demolition of the existing kennels and cattery, associated buildings and structures including three of the four existing residential dwellings with Old Clayton retained and redevelopment of the site to provide up to 41 dwellings with new vehicular access (All matters other than access to be reserved).

Decision: HDC refused

WPC: Strongly objected

#### 17.68.4 Decision notices

Application Number: DC/15/1859

Site: Woodsmoke Bracken Close Storrington Pulborough West Sussex RH20 3HT

Description: Erection of a blind dormer at the north east elevation, two roof lights to the north west elevation and change of hipped roof to a gable end

Decision: Application Permitted

Date of Decision: 22/10/2015

WPC: Unanimous objection

Application Number: DC/15/1922

Site: Hindover Bracken Lane Storrington Pulborough West Sussex RH20 3HR

Description: Demolition of the external staircase to the existing upper ground entrance. Erection of a lower ground floor front extension. Enclosure of the existing south balcony at upper ground level and installation of a new front window. Installation of a Juliet balcony

Decision: Application Permitted

Date of Decision: 21/10/2011

WPC: No objection

Application Number: DC/15/2077

Site: New Bungalow Barnards Nursery Rock Road Washington Pulborough West Sussex RH20 3BH

Description: Prior notification for the installation of two LV poles and LV underground cable (Overhead Lines)

Decision: NO OBJECT Overhead Line

Date of Decision: 22/10/2015

WPC: No objection

#### 17.68.5 Neighbourhood Plan

*To approve submission of the Storrington, Sullington and Washington Neighbourhood Plan to the Independent Inspector for approval.*

The Council **resolved to AGREE (108)** to approve submission of the Neighbourhood Plan to the Independent Inspector.

*To give authority to the NP steering committee to select an Inspector from the three to be submitted by Horsham DC.*

The Council **resolved to AGREE (109)** to give authority to the Neighbourhood Plan Steering Group to select an inspector.

#### **17.69 Transport issues:**

**For information** - the clerk had contacted Chris Stark at WSCC with regards to implementing speed loop in Washington. Originally he suggested the cost would be approx. £250, but has subsequently sent a list of potential contactors to use as WSCC no longer carry out the census. The clerk has contacted Chris again requesting clarification as to what WSCC do provide, and what the contractor would provide, and at what cost to the Parish. She has also contacted a contractor who confirmed that their cost would be £350 +VAT.

It was suggested that the clerk should contact the Police before the Council undertakes this census to get confirmation that they will act on any results. Cllr Marshall also suggested contacting Neil Worth at HDC.

#### **17.70. To Receive Year to Date Reconciled Payments, Receipts, and Approve Purchases**

The reconciled bank statement showing transactions between 28.08.2015 and 30.09.2015, accounting year to date statement, invoice and purchase order summary were circulated to Councillors on 28/10/2015.

Councillors **RESOLVED TO AGREE (110)** the financial reports as follows:

Outstanding purchase orders - £2,082.50

Outstanding invoices - £0.00

Reconciled Bank Balance - £ 78,414.28

#### VAT

No pending reclaims

## PAYE and NICs

### **Clerks Salary & expenses (cheque numbers) 2229 (£994.95) & 2231 (expenses £43.88)**

<b>October Payment (gross)</b>	1084.67
LESS	
Tax	40.20
NI	49.52
<b>Net Payment</b>	<b>994.95</b>
<b>Expenses</b>	
Mileage (0.45 ppm) miles	12.15
Electricity	10.00
Phone	8.00
Stamps	13.73
<b>Total Expenses</b>	<b>43.88</b>
<b>Total Payment (OCT2015)</b>	<b>£ 1,038.83</b>

## Expenses

Councillors **RESOLVED TO AGREE** (111) the Clerks salary and expenses.

### **17.71. Parish council issues and maintenance**

*17.71.1 To consider the request to move the salt bin in Thakeham Copse from the junction of Rock Road to nearer the end by Azelea Close.*

There are 2 salt bins in Thakeham Copse - 1 yellow bin at the end of the road near Rock Road (probably belonging to WSCC) and another opposite Chestnut Close.

Cllr Heeley explained that he had visited the Close and that there was a steep downward road. A discussion took place in which the following were expressed:

- a) The Parish Council does not have the resources to buy bins at residents' requests.
- b) The residents could possibly consider buying their own bin. It was agreed that in the first instance the clerk would contact WSCC and ask if they would provide another bin, as moving the WSCC bin from the junction of Rock Road was not considered to be appropriate.

*17.71.2 To discuss and consider the request to add a dog bin at either entrance of Sandgate Park.*

Clerk has emailed HDC to ask if they would fund this as it would be on land which is owned and managed by them. Water lane entrance would be under Storrington PC, Bracken Close under WPC, and Badgers Holt is on the border of both WPC & SSPC.

The clerk explained that HDC had confirmed that if the dog bin was on HDC land then they would pay for it. The clerk was asked by the Council to contact HDC to add support to the request to place bins within the parameters of the park.

*17.71.3 To discuss and consider a combined Parish Council approach to addressing highways concerns with WSCC.*

After discussion it was agreed that the clerk should contact the Thakeham clerk expressing that in principle Washington Parish will support a collective discussion. Cllr Marshall also said that there was a meeting was due to place between Storrington & Sullington Parish and WSCC and that he would provide feedback from this meeting.

17.71.4 To discuss and consider a Parish response to the SDNP preferred options.

No response had been formulated by the Councillors and the consultation period has now closed.

17.71.5 To consider the proposal that the Council should pay for a tea and coffee fund.

Cllr Newman presented a motion for this proposal. The motion was not carried.

#### 17.72 FURTHER REPORTS FROM COUNCILLORS

An opportunity for Councillors to report/discuss maintenance issues

#### Reports and Recommendations for Consideration by Council from Committee Meetings on 19th October

##### OSRA Meeting

17.72.1 To discuss replacement of the broken springer toy waiting until 'playground proposals has been finalised'.

The broken springer toy was discussed at the OSRA meeting. The clerk had obtained a quote for approx. £400 to replace the 'top' part of the toy (i.e. not the spring). The Committee felt that as the toy was not a safety issue then the toy should not be replaced until 'playground proposals' had been finalised.

The councillors **AGREED (112)** to this proposal.

##### Planning and Transport Committee Meeting

None received

#### 17.73. To receive reports on meetings and notice of forthcoming meetings

*Community at Gatwick Airport (community engagement team) Meeting*

Cllr Lisher provided the Council with an update stating that the meeting mainly involved discussion on the 2nd runway, and flight path noise.

*Update on Neighbourhood Plan Steering Group Meeting with HDC*

Cllr Beglan provided an update and commented that the meeting had been very productive. The changes to the Neighbourhood Plan were minimal and were mainly wording.

#### 17.73. Correspondence Received

None received.

#### 17.74. Clerk's report

The clerk informed the councillors of the following matters:

There is a new sponsor of the Washington roundabout.

First extension graveyard - papers sent to the Registrar with a cheque for £244.60. The clerk is waiting for confirmation from the Registrar that the work can commence.

Tennis box - the Council handyman, George Fielder, would store this on behalf of the Parish Council.

Newsletter - deadline for items - 20th November. 3 delivery people had been identified at a cost of £20 each and it was agreed that these delivery people should be used.

Councillors **NOTED** the following reports:

##### Freedom of Information/Data Protection Requests Received

None received.

##### Compliments and Complaints

None received.

Governance and Accountability

Holidays

Training

**17.75. To receive items for the next agenda**

None received.

**17.76 Date and Time of next Meetings**

Committees including Finance - 16th November 2015

Full Council – 14th December 2015

Cllr Heeley reminded councillors to note that there is only a single meeting in December (as above)

**The Meeting Closed at 21.30 hours.**

Signed.....

Dated.....