

## Washington Parish Council – Explanation of significant variances for the year ending 31.03.17

Full explanations, including numerical values, for the following:

- Variances of more than 15% between totals for individual boxes (except variances of less than £200)
- If the total reserves (Box 7 Accounting statement) is more than twice the annual precept value (Box 2)

<b>Section 1</b>	<b>2015/16</b> £	<b>2016/17</b> £	<b>Variance</b> £	<b>Variance</b> %	<b>Detailed Explanation of variances (with amounts)</b>
<b>Box 2</b> Precept	36,142	37,930	(1,788)	5%	
<b>Box 3</b> Other receipts	4,032	4,279	(247)	6%	
<b>Box 4</b> Staff costs	16,403	13,520	(2,883)	18%	See note below table. This variation is due to 2 changes of clerks in May 2015 & January 2016 when both clerks worked for the Parish to undertake an organised handover of work. <i>See overleaf for detailed explanation</i>
<b>Box 5</b> Loan interest/capital repayments	3,388	3,297	(91)	3%	
<b>Box 6</b> Other payments	17,741	16,037	(1,704)	10%	

<b>Box 9</b> Total fixed assets & long term investments & assets	31,731	31,731	0%		
<b>Box 10</b> Borrowings	29,000	27,000	(2,000)	7%	

#### **Box 4: Staff Costs**

Variation of £2,883 between 2016.17 and 2015.16 due to the following additional payments for clerks/staff in 2015.16:

- £805 - additional salary for 2 clerks working in May 2015 for handover, including holiday and time in lieu (for preparation towards the Neighbourhood Plan) to out-going clerk
- £395 - holiday and time in lieu (for preparation towards Neighbourhood Plan) in December 2016 to out-going clerk
- £289 - additional salary for both clerks during handover in January 2016
- £318 - additional salary for both clerks during handover in February 2016
- £37 - additional time in lieu for period June-September 2016 (for preparation towards Neighbourhood Plan)
- £1039 - additional tax, employer/employee National Insurance contributions due to increase in staff payments.

**Total: £2,833**

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There were no changes of clerk or time off in lieu during the 2016.17 financial year.

