

# WASHINGTON PARISH COUNCIL



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## Washington Parish Council Personnel Committee Meeting

**Draft MINUTES of the Committee Meeting held on Monday, 23rd January, 2017 at Washington Village Hall**

**PRESENT:** Cllr C Beglan, Cllr P Heeley and Cllr D Whyberd

**ALSO:** Clerk to the Council Miss Z Savill

**MEMBERS OF THE PUBLIC:** None present

**ABSENT:** Cllr T Cook

Councillor Beglan opened the Meeting at 18:30 hrs

**1. To Receive Nominations for and elect a chairman of the Committee**

Nomination was received for Cllr Beglan who was elected as chairman.

**2. Apologies for absence**

Apologies received and accepted from Cllr T Cook (unwell)

**3. To Approve the Minutes of the Meeting of 17th August, 2015**

The minutes of the meeting held on the 17th August 2015 were **AGREED** as a correct record and duly signed by the Chairman.

**4. Declarations of Interest from members in any item to be discussed and agree Dispensations**

None received.

**Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial or Pecuniary, the Member should state whether he or she will be exercising the right to speak.**

***The Press and Public were excluded from the following items due to the nature of the business to be conducted.***

**5. Clerk - appraisal, salary and pension provision**

**(a) To consider clerk appraisal - role, responsibilities, duties and any amendments**

The confidential matter was discussed.

**(b) To consider and confirm clerk's post-probation salary at SCP26 from April 2017.**

**Clerk circulated the NALC/SLCC 2016-18 National Salary Award pay scales.**

The confidential matter was discussed

**(c) To consider and agree a Pension Scheme Provider and the Parish's employer contribution to the Clerk's new pension arrangement.**

The confidential matter was discussed

**6. To Receive Items for the Next Personnel Committee Agenda.**

**7. To Agree the Date of the Next Meeting**

17th July 2017

**Meeting closed at 19.43 hours**