

WASHINGTON PARISH COUNCIL



Clerk to the Council.
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Washington Parish Council Open Spaces (Recreation, Allotments, Footpaths and Conservation) Committee

Draft MINUTES of the Committee Meeting held on Monday 15th February 2016 at Washington Village Hall

PRESENT: Cllrs Whyberd (Chairman), Milner-Gulland and Newman.

ALSO: Zoe Savill (Clerk to Washington Parish Council)

MEMBERS OF THE PUBLIC: One present

ABSENT: Cllrs Dore, Muddle and Thomas.

Cllr Whyberd opened the meeting at: 19.05

1. Apologies for absence

Apologies were received and accepted from: Cllr Dore (illness) and Cllr Thomas (away on business).

2. Declaration of interest and Dispensations.

None received.

3. Approval of the Minutes of the last Open Spaces (Recreation, Allotments and Open Spaces meeting

The Minutes of the Committee Meeting of the 18th January, 2016 were **accepted** as a correct record and duly signed by the Chairman.

4. Public Question Time

No questions at this time

5. Matters arising from previous minutes

Cllr Milner-Gulland agreed to contact the chief executive of Sussex Wildlife Trust, Dr Tony Whitbread, to arrange a meeting with him and Cllr Whyberd at the Triangle on Saturday 12th or Sunday 13th March. This is with a view to finding out how much assistance would be available from the Trust in managing the area. The findings, if available, will be reported at the next committee meeting on March 21st.

Cllr Whyberd reported that the head green keeper of a golf club with which Cllr Thomas was associated, was of the opinion that £400 for mini mole draining the football pitch was a very good quote from Mr D Flynn and it was worth carrying out the works to start things off.

Cllr Whyberd PROPOSED and councillors ACCEPTED that Mr Flynn carry out the works when the ground conditions are favourable.

A member of the public asked if it was possible to speak to Mr Flynn about creating a fall towards Jockey Meadow to improve the drainage. The clerk reported that Mr Flynn requested a meeting at the recreation ground with a representative from the committee to discuss all the drainage works. It was agreed that the clerk would arrange the meeting and that Cllr Whyberd would attend.

6. Allotments

To discuss the request from allotment holder of plot 4 to install 3x water butts and a shed.

Email request circulated to councillors.

The Councillors **AGREED** to the proposed siting of a wooden shed no more than 7 x 5ft and 3 x water butts on Plot 4.

7. Recreation Ground and Parish Property

To discuss and recommend a contractor for the annual maintenance work on the Washington Recreation Ground, Children's Play Area and associated public areas including the Boundaries.

The clerk obtained quotes for the recreation ground maintenance contract for the forthcoming year and circulated these prior to the meeting to enable the Committee to decide and recommend to Full Council the preferred contractor

After some discussion the Committee **AGREED** to **RECOMMEND** to Full Council the quote of £3330.00 (plus VAT) presented by D Flynn, the same price structure he gave for 2014.15. This was due to the fact that Mr Flynn as the current contractor had carried out a good standard of work over the previous year, was familiar with the requirements of the Council, had submitted a competitive quote, and had good local knowledge which allowed him to recommend further works which would enhance the area.

Village Hall

Nothing to report

Youth Shelter

Nothing to report

MUGA

For information only: Mobile Skate Park taster session - this was due to take place on the 18th February (weather dependent) from 2- 3.30pm. Cllr Newman kindly offered to assist in the setting up of equipment. Thanks to Paul Taylor (HDC) for all his help in organising this event.

Children's Play Area

A new quotation had been received from HAGS on the day of the meeting and will be discussed at the next Committee meeting.

Bus Shelters

Nothing to report.

Parish Notice Boards

Nothing to report.

8. Footpaths and bridleways

To discuss any ideas which can be included in the WSCC Cycling and Walking Strategy.

‘A central aspect of the review work is to create a map and list of cycle and walking improvements that the community of West Sussex think are needed and may be suitable for potential investment. To achieve this Sustrans have provided a web-based mapping system that will help us to capture your ideas and to eventually to rank them. The mapping system allows you to plot your idea onto a map of West Sussex and enter additional information about your ideas.’

Ideas need to be submitted before 28th February.

Email circulated to councillors.

Cllr Robin Milner-Gulland suggested the council put forward the Millennium Footpath as a worthwhile project as it is within the South Downs National Park and will improve the safety of walkers, horse riders and cyclists. The Committee AGREED to try to make an application before the deadline.

9. Conservation issues

Cllr Milner-Gulland reported that rubbish has been piling up along the slip road by the Triangle and Cllr Britt reported that an aerial and pole had been left at the bottom of The Street and that black bags are still being dumped near the grit bin in the village hall car park.

Cllr Whyberd requested that HDC is contacted to collect the bags in the car park and rubbish along the slip road.

10. Any other Open Space, Recreation & Allotment and Footpaths & Conservation issues that may arise OR items for the next Agenda

To discuss whether the Parish Council would like to partake in the WSCC “Clean For The Queen” litter collection initiative.

The initiative aims to recruit communities to undertake litter picks and clean ups in and around the communities. West Sussex is offering support in the form of litter picking kits, PPE, bags, road signage and anything required. Events need not be around the dates of the initiative in March.

Email circulated to councillors. Councillors discussed that former member David Horwood might be interested in undertaking the initiative on their behalf. They requested that the clerk contact him. Cllr Britt kindly offered to take his place if he is unable to make the commitment.

The item will be added to the agenda of the next Full Council meeting.

To consider the request for funding for the South Downs Poetry Festival Poetry Bike Tour 2016.

The SDPF have requested funding for their poetry event in Washington in July.

Email circulated to councillors. This item will be added to the agenda of the next Full Council meeting.

The Meeting Closed at 19.50

Date of next OSRA Committee meeting 21st March 2016.

Signed.....

Date.....

