

# WASHINGTON PARISH COUNCIL



Clerk to the Council.  
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## Washington Parish Council Open Spaces (Recreation, Allotments, Footpaths and Conservation) Committee Meeting

**MINUTES of the Committee Meeting held on Monday, held on 19th June, 2017 at  
Washington Village Hall**

**PRESENT:** Cllr A Lisher, Cllr R Milner-Gulland, Cllr R. Thomas and Cllr D Whyberd (Chairman)

**ALSO:** Zoe Savill Clerk to the Council

**MEMBERS OF THE PUBLIC:** 0

**ABSENT:** Cllr Glithero (Work) and Cllr Wright

Chairman Cllr Whyberd opened the meeting at: **19:00 hours**

**1. To Receive Nominations for and elect a Chairman of the Committee**

Cllr Thomas proposed and Cllr Lisher seconded the nomination of Cllr Whyberd and he was duly elected as Chairman of the Committee.

**2. Apologies for absence**

Cllr Glithero (work)

**3. Declaration of interest and Dispensations.**

There were no declarations.

**4. Approval of the Minutes of the last Open Spaces (Recreation, Allotments and Open Spaces meeting**

The minutes of the meeting on May 22nd, 2017 were **AGREED** as a correct record and **duly signed** by the Chairman.

**5. Public Speaking**

No members of the public present

## 6. Matters arising from previous minutes

No matters arising

## 7. Allotments

Clerk reported that tenant of Plot 7 wishes to end his Tenancy Agreement with immediate effect. Clerk advised that tenancies are not due for renewal until September and that the plot had not been cultivated.

**RESOLVED** that Plot 7 is offered to Rupert Horne, parishioner first on the waiting list and for the Clerk to notify former tenant of the end of his tenancy. Reminders have been given to three other tenants to cultivate and/or clear weed infestation on their plots.

## 8. Recreation Ground and Parish Property

### **To Consider and Agree a tree condition report of trees on Parish property.**

Clerk advised that another tree survey of the parish trees is required. The last was performed in 2014 by Andrew Gale and one on the allotments in 2015.

**RESOLVED** to instruct the Clerk to seek quotations for a tree specialist to undertake the report of trees on the Recreation Ground, First Extension Graveyard and Allotments.

### **To Consider and Agree quotations for red paint for the telephone box in Sanctuary Lane.**

Four paint quotations were circulated to Councillors for the parish's telephone box, Sanctuary Lane, to be re-painted by Will Pickford. Cllr Thomas reported that he had seen some less expensive paint on Ebay, and would forward the link to the Clerk.

**RESOLVED** to purchase BT-approved paint at a cost of £120 inc VAT if the telephone box is listed. Otherwise to purchase substitute by Paints for Trade at a cost of £79.12 inc VAT, but only if the Ebay paint is unavailable. Clerk to make enquiries.

### **To Consider and Agree additional maintenance costs for new turf on the former Youth Shelter site**

Cllr Whyberd reported that Danny Flynn agreed to replace the dead turf on the Youth shelter if the Council makes separate arrangements for it to be watered every two weeks until it is established.

**RESOLVED** to agree the turf replacement if George Fielder is willing to water the area. Clerk to make enquiries.

### **For information only**

#### **Fence repairs**

Clerk reported that Mr Fielder has confirmed he will undertake repairs of the damaged and missing sections of perimeter fencing, using old sections from the play area; he will remove the lichen from the benches, and apply wood preservative. To be undertaken later in the month.

### **Defibrillators**

Clerk has replaced pads on the AEDs at the Village Hall and Pixies' Corner. They should not need replacing until 2019.

### **Ground Maintenance**

Invoice 1224 £489 received from Danny for grass cutting and strimming on the Recreation Ground on May 3rd, 10th, 17th and 24th. To be submitted to Full Council on 3rd July for approval.

### **Village Hall**

Nothing to report.

### **Former Youth shelter site**

See Items 8.

### **Vera's Shelter**

Nothing to report.

### **MUGA**

Cllr Whyberd reported that Mr Fielder will be repair the damaged noticeboard on the perimeter court. Clerk to order replacement basketball nets. Cllr Glithero has emailed the Clerk suggesting he may know of a local resident who could adapt a replacement tennis net winder. Cllr Thomas reported that he had seen a similar one online for £40 and would sent the link.

**RESOLVED** that the clerk would submit the various cost options to the next meeting.

### **Children's Play Area**

Cllr Whyberd reported that the annual inspection for the Recreation Ground by the Play Inspection Company will take place in July.

He thanked Mr Flynn for his generous offer to replace the picnic table for the Play Area. Clerk has forwarded RoSPA specification requirements to Mr Flynn.

### **Bus Shelters**

Quotations outstanding for the replacement of damaged laminated glass panel of the parish bus shelter on the A283 Storrington Road. Decision deferred to the next meeting.

### **Parish Noticeboards**

Nothing to report

### **First Extension Graveyard**

Cllr Britt reported to the clerk that there was Elder growth in the graveyard where the oak tree had been removed.

**RESOLVED** that the clerk would notify Mr Geal who is undertaking hedge and tree tidying of the area.

**9. Footpaths and Bridleways**

Cllr Whyberd thanked Mr Fielder for strimming grass on many of the footpaths around the village. Cllr Whyberd reported that the surface of Footpath number 2665, which cross the bridge at Washington, was sunken and in a very poor condition.

**RESOLVED** to instruct the Clerk to find out from the PROW team, details of the scheduled repairs of the footpath and report to the next meeting.

**10. Conservation issues**

**To Consider and Agree tidying The Triangle, Washington.**

Cllr Whyberd reminded members that the Council has already agreed at a meeting in 2015 to take on some level of management of the Triangle, depending on costs. The Clerk has recently made enquiries with WSCC the owner of the site, and lead ranger Darren Rolfe has agreed to a site meeting. He also suggested that the SDNPA might get involved. Clerk has invited their lead ranger, Tom Parry, to the meeting and is awaiting his response. Cllr Milner-Gulland agreed he was willing to attend the meeting as a council representative, and welcomed the idea of tidying the site. However, he was very concerned that the precious orchid patch on the Notable Verge had not shown any signs of growth this year, and may be due to incorrect timing of the grass cutting by WSCC.

**RESOLVED** that Cllrs Whyberd, Milner-Gulland and the clerk to meet Mr Rolfe and Mr Parry at the Triangle to discuss management options. Clerk to also invite Cllr Glithero to the meeting. Cllr Whyerd thanked Cllr Glithero in his absence for volunteering to help tidy the site.

**RESOLVED** to notify West Sussex County Council about the disappearance of the orchids from the Notable Verge, and to seek further information about the protection of the area.

**Any other Open Space, Recreation & Allotment and Footpaths & Conservation issues that may arise OR items for the next Agenda**

Cllr Thomas raised the issue of providing water for the Allotments on a timer switch.

**RESOLVED** that the proposal and costs is on the Agenda for consideration at the next OSRA meeting.

The Meeting Closed at **19:38 hours**

Date of the next OSRA Committee meeting 17th July, 2017  
Full Council Meeting 3rd July, 2017

Signed.....

Date.....