

WASHINGTON PARISH COUNCIL



Clerk to the Council.
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Washington Parish Council Open Spaces (Recreation, Allotments, Footpaths and

MINUTES of the Committee Meeting held on Monday, held on 18th September, 2017 at Washington Village Hall

PRESENT: Cllr A Lisher, Cllr R Milner-Gulland, Cllr R. Thomas, and Cllr D Whyberd (Chairman).

ALSO: Zoe Savill Clerk of the Council

MEMBERS OF THE PUBLIC: 1

ABSENT: Cllr Glithero.

Cllr Whyberd opened the meeting at: 19:10 hours

1. Apologies for absence

Apologies were received and accepted from Cllr Glithero (work)

2. Declaration of interest and Dispensations.

No declarations made

3. Approval of the Minutes of the last Open Spaces (Recreation, Allotments and Open Spaces meeting

The minutes of the meeting on August 21st, 2017 were **AGREED** as a correct record and **duly signed** by the Chairman.

4. Public Speaking

None present

5. Matters arising from previous minutes

No matters arising.

6. Allotments

To Consider application for tenancy of Plot 10B

The Chairman advised that the Clerk is awaiting confirmation that the tenant of Plot 10B does not wish to renew the tenancy for September 2017/18.

Mr Rupert Horne has expressed an interest in the half plot. Plot 7, a full plot, remains available. No one on the waiting list.

RESOLVED to agree the tenancy to Mr Horne pending availability of the next half plot. Clerk to advertise Plot 7 in the Council's newsletter.

For information only - Rent reminders for the end of September have been sent to tenants. Councillors **NOTED** the information

7. Recreation Ground and Parish Property

To Consider quotations for the repair and replacement of the Village Sign frame

RESOLVED to defer this item for consideration at the next meeting, pending quotations.

To Consider the Parish Tree Report and Agree a programme of works.

The Chairman reported that Andrew Gale has conducted the 3-year walk-on Arboricultural survey of those trees identified as requiring remedial works on parish property: The Recreation Ground, First Extension Graveyard and the London Road Allotments. Report circulated with details of recommended works, H1 being the highest priority

H1 works identified (to be done as soon as is practicable)

- Horse Chestnut tree (by play area) and Ash tree (public footpath) - the Rec
- Ash tree trees - Allotments
- Ivy growth - Holly, Lime and Sycamore trees in 1st Extension Graveyard

RESOLVED to consider quotations for H1 priority works at the next meeting. Clerk to seek quotations.

To Review the Recreation Ground Maintenance Schedule 2018

The Council's current Schedule of the Council's annual grass and hedge cutting programme was Circulated for review. The Chairman suggested the following amendment is made: remove strimming around the Youth shelter as the structure was removed earlier in the year. The Clerk advised that the cricket square needs maintenance as it has not been played on by the cricket club this season. It is understood that maintenance is part of an agreement with the club.

RESOLVED to agree the schedule and amendment.

The Clerk to contact the Cricket Club about the maintenance of the square, and report to the next meeting.

To Consider Expression of Interest application to HDC's Year of Culture event in 2019

RESOLVED to defer this item for consideration at the Parish Council Meeting in October.

To Approve Payments for Agreed Quotations and Works

Invoices for completed works circulated to Councillors before the meeting. The Clerk Reported that works had been completed satisfactorily.

RESOLVED to AGREE the following payments totalling £ 2,832 be **APPROVED**:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>£Amount</u>	<u>Min Ref approve works</u>
07.09.17	Andrew Gale	Tree Survey -	1020.00	<u>12.77.4</u>
29.08.17	Andrew Gale	Sycamore insp.	180.00	<u>12.81.1.</u>
12.09.17	Arboriculture Excellence	Sycamore surgery	780.00	<u>12.91.6.</u>
03.09.17	DJ Flynn	Drainage/August	852.00	<u>20.85.1</u>

RESOLVED to AGREE £234 quotation from Arboricultural Association for a basic tree inspection course on 24th October to be attended by the Parish Tree Warden, plus mileage.

For information only

RESOLVED that the following information is **NOTED**:

Recreation Ground

The Clerk reported that costs for minor maintenance works on the Recreation Ground and Children's Play Area, have been sought for consideration at the next meeting. The Clerk met with the contractor on site to discuss.

Defibrillators

Batteries fully charged.

Ground Maintenance

The Clerk requested that contractors remove grass cuttings from near tree bases on the Recreation Ground identified as a pathogen risk in the Parish Tree Report

Village Hall

Contractors removed grass cuttings from pathways by the Hall...

Vera's Shelter

The Chairman reported that Will Pickford has started the painting of the telephone box in Sanctuary Lane, to be completed when weather improves.

MUGA

Nothing further to report

Children’s Play Area

Nothing further to report

Bus Shelters

Nothing further to report.

Parish Noticeboards

Nothing to report

First Extension Graveyard

The Clerk to advise Connor Geal to remove grass cuttings from near tree bases identified as a pathogen risk in the Parish Tree Report.

8. Footpaths and Bridleways

Nothing to report

9. Conservation issues

For information only

Management of The Triangle

RESOLVED to **NOTE** that the Clerk will update at the next meeting.

10. Any other Open Space, Recreation & Allotment and Footpaths & Conservation issues that may arise OR items for the next Agenda

A member of the public reported that a small unmarked gravestone has been removed and left against a tree in the First Extension Graveyard.

RESOLVED that the Clerk will make enquiries about its reinstatement and report to the next meeting.

The Meeting Closed at 19:48 hours

Date of the next OSRA Committee meeting 16th October, 2017.

Full Council Meeting 2nd October, 2017

Signed.....

Date.....