

# Heath Common Design Statement

## Working Party Meeting

**MINUTES** of the meeting held on Tuesday 3rd October 2017 at 2pm, at Dera Doon, Georges Lane, Storrington RH20 3JH

**PRESENT:** Cllrs Christine Beglan, Trisha Cook, Patrick Heeley, Tony Lisher and Rick Thomas, Mrs Madeleine Shaw and Mr Robin Tanous.

**ALSO PRESENT:** Clerk Zoe Savill

**ABSENT:** Mr Geoff Phillips

The meeting was opened by Cllr Lisher at 14:05 hrs.

**1. To Receive Apologies for Absence and Chairman's Announcements**

Apologies received and accepted from GP.

**2. To Receive any Declarations of interest in any items to be discussed and agree Dispensations.**

None declared.

**3. To Approve the Minutes of the last meeting held on Friday 8th September, 2017.**

The draft Minutes of the meeting were circulated. Minor amendment proposed: to consistently use the correct term of Guidance Criteria; to substitute 'legal' argument with 'planning' argument, in the last statement of the main considerations for review.

**RESOLVED to AGREE** amendments and that the Chairman could sign the amended Minutes as a true record of the meeting which took place on Friday 8th September, 2017

**4. To Receive any documentation and correspondence**

Email from PH to confirm he has requested a meeting with Barbara Childs on 4th October, to raise any queries from the WP meeting. CB also to attend. Members agreed to seek confirmation from HDC that the WP is going in the right direction by updating rather than rewriting the VDS, and without the need for public consultation. The WP also requested clarification on copyright in order for HDC to adopt the revised document.

**RESOLVED** to raise the suggestions put forward and use HDC's feedback to inform the revision process.

**5. To Review the current Heath Common Village Design Statement**

Members discussed various proposed changes to the VDS, including the legal status of the public bridleways, footpaths and private roads that make up the 'Lanes', and reference to the area's low density character made by the inspectors of recent appeals. A copy of proposed amendments by GP was also circulated.

There was a general consensus of agreement to remove 'village' from the document title as it was a legacy of the time before Heath Common was included in the Parish ward.

Members **NOTED** that the Working Party was initiated by the Parish Council, but is an independent body whose members are made up of parish councillors, as well as residents, from Heath Common.

CB proposed to work with the Chairman on amending the VDS as required, and submit a draft for consideration at the next meeting. Members were invited to submit any important changes to CB before 9th October. It was hoped that HDC will have provided feedback to the WP's request, as this would determine the review process.

**RESOLVED to AGREE** the proposal, and to include in the draft those decisions on Heath Common appeals which reference the low density character of the area.

**6. To Receive the draft Project Plan and Planning Framework History**

A Project Plan and Planning Framework history was prepared by RT (Tanous) and circulated to be used as an aid in the review process.

**RESOLVED to NOTE** the information and agree it is not for publication or wider circulation.

**7. To Agree items for the next Agenda**

**RESOLVED** to review the amended draft VDS and each of the 26 points of the Guidance Criteria at the next meeting.

RT agreed to look at planning guidance in preparation. He advised that members are familiar with the relevant HDC planning policies, namely Policies 32 and 33, before the meeting, in order to understand their significance in the review process.

Clerk to circulate information on the Parish Council's adoption of the Unlit Parish policy.

**8. To Agree a date, time and venue for the next meeting.**

**RESOLVED** that the next meeting is on Friday 20th October, 2pm at the home of CB.

The Meeting closed at 15:40 hrs.

Signed.....

Dated.....