

# Heath Common Design Statement

## Working Party Meeting

**MINUTES** of the meeting held on Friday 24th November 2017, at 2pm, at Wrens Hill, Georges Lane, Storrington, RH20 3JH

**PRESENT:** Christine Beglan, Trisha Cook, Madeleine Shaw, Patrick Heeley, Tony Lisher (Chairman), Geoff Phillips and Robin Tanous.

**ALSO PRESENT:** Zoe Savill, Clerk or Washington Parish Council

**ABSENT:** RThomas

The meeting was opened by the Chairman at 2pm.

**1. To Consider Accepting Apologies for Absence and Chairman's Announcements**

Apologies received and accepted from RThomas

**2. To Receive any Declarations of Interest and Agree Dispensations**

No declarations of interest

**3. To Approve Minutes of the last meeting**

**RESOLVED** to approve the Minutes of the last meeting on 3rd October 2017 , to include the following amendment to Item 4.3: 'have agreed' to '*will agree*'

**4. To Receive any documentation and correspondence**

Previously circulated: Email from Barbara Childs confirming meeting with Working Party members to review the draft Statement on Thursday 14th December, 10am at the HDC offices, AND revised Design Statement will be circulated to internal colleagues for their comment and input, with the aim to return feedback on 4th December. Meeting to be attended by CB, PH, MS, GP, TL and RT(Tanous). Clerk to invite Cllr Paul Marshall (HDC).

**RESOLVED** to **NOTE** the information.

**5. To Consider any further revision of the Heath Common Design Statement for review by Horsham District Council.**

CB confirmed minor changes in the draft Design Statement pp5&6 since the last meeting to clarify the legal status of residents' driveways and unlawful use of the 'Lanes' particularly by dog walkers who drive through to access Warren Hill car park; deleting '2017' under Guidance Criteria 1.2, and repetition of a property name in the Appendix.

The following additional changes were discussed:

- Page 2 last par: change to '*and the more recent sustainability issues introduced in recent planning laws were not addressed in the original guide*'. *Adoption by Horsham District Council as a Supplementary Planning Guidance will ensure it remains an integral part....*'
- Page 3: change title to *Heath Common Heritage*.
- Page 4: Vera's Walk with an apostrophe throughout Document.
- Pages 3-10-Change of order of subheadings/paragraphs under Heath Common Heritage to: Vera's Vision; Settlement; The Lanes; The Sussex Weald; The Heath; The Sandgate Park Estate; The Wildlife.
- P10: Remove 1st par regarding 'A New Deal For Transport.'
- Page 12: Move link reference in par 6 to end of first sentence in par 2.
- Page 13 2nd par: add (*since updated in 2015*) at the end of sentence.
- P14 1st par: remove "*in 2017*"

#### Section 2: Guidance Criteria

- Review whether to include a supplement within the document as guidance to householders.
- Page 16 last line of 1st par: insert *Local Development Scheme (LDS)*
- Page 18 4th par, re Patuca appeal: insert *Patuca appeal dismissed due to cramped street scene impact*. Leave Crosswinds.
- P19 2nd par: grammatical change to '*parking, along with*'

#### Appendices

- An additional appendix (in Section 2/Guidance Criteria) to include an up to date map showing the built up area.  
BUAB of Heath Common to be clarified with HDC at the meeting on 14th Dec.
- Appendices: to refer to Appendices 1, 2 & 3 and not as being within Section 3.
- Order of Appendices: 1. Map , 2: Appeal Decision, 3: Infills and Rebuilds;
- Appeals pending should be revised prior to publication.

- Page 26: 'Outwood' included in major rebuild
- Page 27 add 1 Gorsebank Close to 'Infills outside the core 'Lanes' but within Heath Common

**RESOLVED** to agree the amendments. CH and GF to include in the draft document.

**6. To Discuss costs of the HCDS**

PH commented that HDC is covering the public consultation and that the village hall is free for any public meeting. MS commented that HDC funded copies of the previous Design Statement for residents.

**RESOLVED** to enquire if HDC can confirm in principle the cost of publishing hard copies of the document for residents.

**7. To Agree items for the next Agenda**

**RESOLVED** to review Agenda items following the meeting with HDC on 14th December.

**8. To Agree date, time and venue for the next meeting.**

**RESOLVED** to agree a date in January following the meeting with HDC on 14th December.

The Chairman closed the meeting at meeting closed at 15:48 hrs.