

WASHINGTON PARISH COUNCIL



Clerk to the Council.
Ms Zoe Savill.
Small Croft, Georges Lane, Storrington,
West Sussex. RH20 3JH
Tel: 0777 6771921
Email: clerk@washingtonparish.org.uk
Website: www.washingtonparish.org.uk

Finance Committee Meeting

Draft MINUTES of the Finance Committee Meeting held on 24th April, 2017

PRESENT: Cllr C Beglan, Cllr L Britt and Cllr P Heeley.

ALSO: Clerk to the Council

Members of the public: 0

Absent: Cllr Thomas.

1. To Receive Nominations for and elect a chairperson of the Meeting

Cllr Beglan proposed and Cllr Britt seconded that Cllr Heeley chairs the meeting.

Cllr Heeley opened the meeting at **19:35** hours

2. To consider accepting apologies for absence

Apologies were received and accepted from Cllr Thomas (holiday).

3. To record declarations of interest from members in any item to be discussed and agree dispensations

None declared.

3. To approve the Minutes of the last Finance Committee meeting.

The Minutes of the Meeting of 12th December 2016 were **AGREED** and **duly signed** by the Chairman.

4. To Receive, Review and Recommend the Washington Parish Council Asset Register

Councillors **NOTED** the 3% increase to the value of the council's assets for 2017.18 insurance renewal by the Council's provider, Zurich, and the following amendments: addition of new children's play equipment, gates and fencing, new noticeboard outside Milford Grange, and removal of the youth shelter (dismantled earlier in the year). Councillors proposed the removal of the silver cups currently housed in a display cabinet in the Frankland Arms pub and covered by their own insurance, the Suggestion Box and the Council's old phone handset, both of which were of very small value.

Councillors **AGREED** to **RECOMMEND** the Register pending confirmation of the correct valuation by the insurance providers, and whether some of the assets discussed should be more than indicated, particularly two of the bus shelters.

6. **Future purchases / investments**

To Receive, Review and Recommend Direct Debit payments for Clerk's pension.

NEST DD Mandate form circulated to Councillors before the meeting, and clerk's calculations of the monthly employer and employee pension contributions.

Councillors **NOTED** that the Clerk's pension provision by the NEST scheme was agreed at the February 2017 Full Council Meeting.

Councillors **AGREED** to **RECOMMEND** the direct debit payments for the employer and employee pension contributions.

7. **Any other financial matters that may arise**

Cllr Britt had to leave the meeting. This part of the meeting was therefore declared inquorate.

The Meeting Closed at **20:00 hours**

Signed.....

Dated.....